

# Project: Prevention Improvement Plan



<b>Lead Member:</b> <b>Project Sponsor:</b> <b>Project Manager:</b>		Cllr Simon Rouse AC Simon Tuffley Joanne Cook		<b>Project Objectives:</b> Following the Prevention Evaluation a three year plan is in place to develop Prevention within the service: Effective prevention strategy, processes and systems in place facilitating effective delivery of preventative information across the community				<b>Overall RAG</b> 	
Strategy, vision and leadership		Intelligence		Management of processes, systems and planning incl. audit		Coordination & communication of operations		Delivery of operations	

## Summary – Period dated: Nov 2021 – May 2022

### Key Activities

- A revised Prevention Strategy has been drafted following liaison with FRS determined to be exemplars by the Prevention Central Program Office. Initial consultation within core teams has been completed and it will now progress through consultation processes with a target date of September for final approval.
- A new station planning process has been introduced which utilises the local risk information provided for service delivery areas in benchmarking reports and local area profiles. All stations have local objectives set. Development continues in this area to refine flows, add a service wide objective template and introduce a reporting dashboard.
- External board attendance has been reviewed ensuring that all external boards where the Service is listed as a statutory agency are attended along with those strategic boards relevant to the service’s sphere of influence. Affiliate multi-agency boards are attended where appropriate to ensure that information is accessed that is conducive to effective partnership working.
- Station level communication of prevention activity has improved as the use of prevention boards has been embedded, a standard format for prevention bulletins and briefings introduced and watch meetings held on alternate months to provide support and focus on delivery against prevention objectives watch meetings held on alternate months to provide support and focus on delivery against prevention objectives.

## Priorities for Next Period: June 2022

### Progress

- Prevention strategy through the next stages of the consultation process of the Joint Consultation Forum and service wide (pathway to approval)
- Review of referral processes to increase protection of sensitive information submitted by partner agencies, facilitate external reporting (Home Office/ HMICFRS) and uplift of information to the National Data Hub
- Prevention KPI identification and associated reporting enabling timely monitoring and intervention

### Complete

- Work on incident pull through to ensure that all relevant incidents are being loaded from Vision into PRMS
- Firesetter Intervention Scheme (FIS) review of delivery model, scoring and supervision
- Scoring review for Home Fire Safety Visit assessment linked to research on risk of fire fatality or serious injury

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<b>Key Activities (continued)</b> <ul style="list-style-type: none"> <li>The Road Safety Officer role within the prevention head count was reviewed and reassigned to become an additional Community Safety Advisor. This increased capacity to deliver Home Fire Safety Visits whilst introducing more resilience in the staff group available to support in the provision of road safety activity in service delivery areas where local data identifies a need.</li> </ul>	<b>Key Milestones</b>		<b>Forecast/ Actual</b>	<b>RAG</b>
	Effective system for dealing with referrals implemented, prioritising those with highest level of risk		September 2022	
	Approval of revised Prevention Strategy (currently in draft)		September 2022	
	An effective system defining levels of risk in the community		September 2022	
	Evidence in place to support removal of Prevention Cause for Concern		October 2022	
<b>Change Request Log:</b>				
NA		NA		NA

Risk/ Issue	RAG	Description	Mitigating Action	Next Action
Enter top three highest risks to the plan				
		Failure to recruit into vacant roles impacting on ability of Prevention team to conduct core day to day activity as well as progress actions within the Prevention Improvement Plan	Use of operational staff through alternate duties business cases to alleviate capacity issues	3 roles awaiting confirmation of appointment, 1 role to be readvertised
		Inability of 3 <sup>rd</sup> party company to make changes to the Prevention side of the Premises Risk Management System whilst the Site Specific Risk Information (SSRI) area is underway delays ability to progress areas of work required for prevention including the prioritisation of visits by risk level	If scoring within the system can be adjusted, threshold levels (bands) may have to be managed outside of the system Work on recording all visits in PRMS commenced whilst awaiting SSRI completion	Test scoring with high risk scenarios before passing scoring amendments to PRMS supplier
		Staff retention in key departments and conflicting priorities within the organisation impacting upon Prevention team's ability to deliver against the recommendations	Regular liaison with relevant department leads to ensure early warning of issues that may impact upon progress against the cause for concern areas or the wider prevention improvement plan	Continue regular liaison with other dept leads



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Prevention  
Improvement Plan -  
Progress Dashboard

	Total recommendations	Complete	On track	On hold/delayed	Not started
Strategy, vision & leadership	7	2	1	4	0
Intelligence	15	2	8	5	0
Management of processes, systems and planning, including audit	15	0	13	1	1
Coordination and communication of operations	13	0	11	1	1
Delivery of operations	10	3	6	1	0

Grand totals	60	7	39	12	2
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